



**Pakistani Islamic Private School
Al Ain - UAE**

Parents' Handbook

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Academic Year 2025-26

THINKPROP



“

We must outpace time itself, prioritizing our pursuit of knowledge and education above all other endeavors.

”

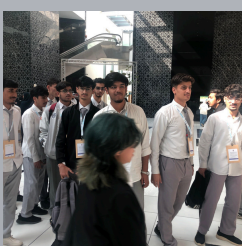
The Late H.H.
Sheikh Zayed bin Sultan Al Nahyan



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Field Trips



Our Values

I HAVE BIG VALUES FOR THIS YEAR

Respect

Discipline

Cleanliness & Hygiene

Responsibility

Punctuality

IN ALL THE DECISIONS I MAKE THIS YEAR, I WILL
ENSURE IT ALIGNS WITH MY VALUES.





Sports League

MEET OUR LEADERSHIP TEAM



MR. ZEESHAN SHAMSHER
Principal



MRS. RAKSHANDA JABEEN
Section Head Female Wing



MR. MUHAMMAD YAQOOB
Section Head Male Wing



MRS. SYEDA QURAL UL AIN
Section Incharge - Middle Section



MRS. RUKHSAR NAVEED
Section Incharge - Little Scholars



MR. MUHAMMAD KABEER
Section Incharge - Middle Section



Annual Events



Principal Message

Dear Parents

Pakistani Islamic Private School Al Ain aims to provide education of international standards encompassing academic excellence, personality development, and grooming of the students in line with the guidelines of ADEK. The school is committed to providing the best possible opportunities in a very congenial and conducive environment for the students so that they become motivated and determined to achieve distinction in Academics, Discipline, Curricular, Extra-curricular, and Co-curricular activities.

We are also committed to attaining excellence through quality management, student-centered teaching by adopting the best practices and strategies, a well-designed curriculum, effective guidance, and a counseling system, ensuring a safe and healthy environment. We aim to prepare our students to face the challenges of the 21st century through the involvement of parents, and highly dedicated, qualified, and motivated faculty.

We assure the community and the parents that no stone would be left unturned and no effort would be spared to provide the students with all the best possible opportunities to learn in an open, interactive, and friendly environment.

I wish PIPS Al Ain the best of luck with all the successes in the years to come.

Regards,
Principal - PIPS Al Ain





Curriculum & Assessment

Curriculum Overview

Pakistani Islamic Private School – Al Ain (PIPS) delivers a comprehensive, well-sequenced academic program from Kindergarten to Grade 12, grounded in the Pakistani National Curriculum and enriched with Islamic values, 21st-century skills, and international best practices.

Our curriculum is designed to ensure **strong conceptual foundations, academic rigor, moral development, and global readiness**, while preserving cultural identity and Islamic character.

From the early years through secondary education, learning at PIPS is:

- Structured and progressive
- Standards-aligned
- Skill-focused and concept-driven
- Supported by continuous assessment and intervention

We aim to develop students who are **knowledgeable, ethical, confident, critical thinkers, and responsible global citizens**.

Early Years (KG1 & KG2)

The Kindergarten program follows a **developmentally appropriate, play-based and inquiry-driven approach** that nurtures the whole child.

Key focus areas include:

- Early Literacy (phonics, vocabulary, speaking, listening)
- Early Numeracy (number sense, patterns, shapes, basic operations)
- Islamic Studies and Moral Education
- Arabic Language (foundational)
- General Knowledge and Environmental Awareness
- Social, emotional, and physical development

Learning experiences emphasize exploration, creativity, communication, and positive social interaction, building readiness for primary schooling.

Primary School (Grades 1–5)

The Primary curriculum follows the **Pakistani National Curriculum** and focuses on strengthening core academic skills and independent learning habits.

Subjects include:

- English
- Urdu
- Mathematics
- Science
- Social Studies
- Islamic Studies
- Arabic
- Computer Studies / ICT
- Art, Physical Education, and Co-curricular Activities

At this stage, students develop:

- Reading fluency and comprehension
- Written and oral communication skills
- Mathematical reasoning and problem-solving
- Scientific inquiry and observation
- Ethical behavior and Islamic character

Instruction balances conceptual understanding with practice, ensuring mastery of essential learning outcomes.

Middle School (Grades 6–8)

The Middle School program deepens subject knowledge while fostering analytical thinking and academic independence.

Students study:

- English
- Urdu
- Mathematics
- General Science
- Pakistan Studies
- Islamic Studies
- Arabic
- Computer Science / ICT

Emphasis is placed on:

- Conceptual clarity
- Application of knowledge
- Research and presentation skills
- Preparation for benchmark assessments

This stage bridges foundational learning and secondary-level rigor.

Secondary School (Grades 9–12)

PIPS offers **Federal Board of Intermediate and Secondary Education (FBISE), Islamabad** aligned curriculum for Grades 9–12.

Students follow the officially prescribed syllabi and textbooks and prepare for:

- Secondary School Certificate (**SSC – Grades 9–10**)
- Higher Secondary School Certificate (**HSSC – Grades 11–12**)

Streams offered include:

- Science Group
- Computer Science Group
- Humanities / Arts (as applicable)

Instruction focuses on:

- Subject specialization
- Examination techniques
- Higher-order thinking skills
- Practical and laboratory work (where applicable)

Our secondary program prepares students for **university admission locally and internationally** and equips them with academic discipline and career awareness.

Islamic and Moral Education

Islamic values are embedded across all grade levels. Students receive structured instruction in:

- Qur'an recitation and understanding
- Islamic Studies
- Character building and ethics

PIPS promotes honesty, respect, responsibility, compassion, and social accountability in everyday school life.

Enrichment and Co-Curricular Programs

To support holistic development, PIPS offers:

- Sports and physical education
- Arts and creative activities
- Clubs and competitions
- Leadership opportunities
- Community and national events

These experiences strengthen confidence, teamwork, and leadership skills.

AT PIPS, OUR CURRICULUM ENSURES CONTINUITY, COHERENCE, AND QUALITY FROM KG TO GRADE 12, ENABLING EVERY LEARNER TO REACH THEIR FULL ACADEMIC AND PERSONAL POTENTIAL.



Curriculum & Assessment

Assessment Framework

Assessment at Pakistani Islamic Private School – Al Ain is **systematic, transparent, and aligned with national standards**. It is designed to monitor progress, guide instruction, and improve student achievement.

Our assessment system operates at two levels:

1. **School-Based Assessment (SBA) – KG to Grade 9**
2. **Federal Board Benchmark Assessment (FBA) – Grades 9 to 12**
3. **School-Based Assessment– KG to Grade 12**
4. **Standard Bench Mark Assessment (SBA) G-3 to G-9**
5. **Federal Board Benchmark Assessment (FBA) – Grades 9 to 12**
6. **Other Assessment are PISA, PIRLS and TIMMS.**

School-Based Assessment

KG to Grade 12

School –Based assessment is an internally designed and moderated assessment system aligned with the Pakistani National Curriculum.

Key features:

- Continuous and periodic assessments
- Combination of formative and summative evaluation
- Written tests, quizzes, classwork, homework, projects, and presentations
- Practical and performance-based tasks where applicable

Assessment purposes:

- Measure mastery of curriculum standards
- Identify learning gaps early
- Provide feedback to students and parents
- Support targeted intervention and enrichment

In Kindergarten, assessment is primarily **observational and developmental**, focusing on learning behaviors, skills acquisition, and growth.

In Grades 1–9, SBA follows structured schedules with clearly defined learning outcomes and grading criteria.

Standard Bench Mark Assessment (SBA) G-3 to G-9

NWEA Map Growth assessment for grade 3 to grade 9

NWEA's Measures of Academic Progress Assessment (MAP) is a formative assessment taken on the computer that measures your child's skill level in Reading, Language, science and Mathematics. MAP is an adaptive achievement and growth test. The MAP assessment is an untimed computerised adaptive assessment.

Federal Board Benchmark Assessment

Grades 9 to 12

For secondary levels, PIPS aligns internal assessments with **Federal Board of Intermediate and Secondary Education (FBISE)**, Islamabad standards.

Features:

- Board-aligned test formats and question styles
- Regular mock examinations and practice papers
- Internal benchmarks mapped to FBISE syllabi
- Continuous exam-readiness monitoring

This ensures that students are thoroughly prepared for:

- SSC (Grade 10) Board Examinations

HSSC (Grade 12) Board Examinations

Quality Assurance

- Assessment papers are reviewed for quality and alignment
- Results are analyzed to inform teaching strategies
- Remedial classes and academic support are provided
- High achievers receive enrichment opportunities







Medical Provision

Medical Team

Our qualified Clinical Team are on hand to support and look after the children in the case of illness or injury. We have qualified health professional who have a wealth of experience in their field, alongside experience of UAE schools.

What should your child do if they feel unwell?

The school clinic is located between the reception and the doors to little scholars. If a child feels unwell during a lesson, he should speak to the teacher taking the class who will allow the child to the clinic. The child should go to the clinic room for the checkup and the medical staff will provide the necessary medication or will call the parent in case of further treatment.

Available Medical Facilities:

The ongoing medical facilities for the students are:

- Vaccination

Contact: nurse@pipsalain12.onmicrosoft.com







ATTENDANCE & PUNCTUALITY

Pakistani Islamic Private School has developed, implement, monitor, and regularly review its Attendance Policy. The policy will be communicated to parents and published on the school website. The Attendance Policy aims to ensure regular student attendance, punctuality, and early intervention for students at educational risk.

Ensuring Attendance Compliance

Pakistani Islamic Private School has the following procedures to ensure student attendance.

- Managing absences per ADEK Student Happiness Committee guidelines.
- Recognizing excellent or improved attendance.
- Reporting attendance daily to ADEK via eSIS
- Preventing travel-related absences from affecting learning by planning productive lessons throughout the year.
- Communicating the importance of attendance to parents, students, and staff.

Identifying Students at Risk:

- Cycle 1-3: Students with absence rates above 5% of total school days are flagged as a "cause for concern."
- KG Cycle: Students with absence rates above 10% of total school days shall prompt parent engagement.
- Students at risk of neglect shall be reported as per the Student Protection Policy.

Students with Additional Learning Needs:

Attendance requirements apply, but medical or therapeutic leaves shall be accommodated.

Absence Due to Illness

- Absence of up to 3 consecutive days requires a parent-written sick note; otherwise, it is unauthorized.
- Absence of 4 or more consecutive days requires a sick leave certificate from a DOH-licensed physician.
- Schools authorize up to 12 days of annual medical absence without a physician certificate.
- For chronic medical conditions exceeding 12 days, parents must submit a medical report for consideration.

Authorized Absences

PIPS shall authorize absences supported by official documentation for:

1. Illness
2. Death of a first- or second-degree relative.
3. Scheduled medical appointments.
4. Official community or government tasks.
5. Mandatory appearance before an official body.
6. Essential urgent family travel (e.g., medical care, escort, death in family).
7. Participation in conferences, competitions, and school events (Principal approval required).
8. Work in the entertainment industry.
9. Religious holidays not recognized as UAE public holidays.
10. Examination leave (board/pre-collegiate exams, ADEK-approved).
11. Study leave (up to 4 weeks, ADEK-approved).
12. Medical or therapeutic leave for students with additional learning needs.
13. Government-approved closures due to extreme weather.

Punctuality

- Late arrivals due to adverse weather or exceptional circumstances may be excused.
- Students must register at reception for a late pass.
- Frequent lateness shall be monitored, and appropriate action taken.

Maintenance of Attendance Records

- Teachers shall record attendance daily.
- The administration shall update records in the centralized system (eSIS) to ensure accurate reporting.

Intervention for Students at Educational Risk

- Students with low attendance shall be identified as "students at educational risk."
- The school, in collaboration with parents, shall implement an intervention plan following the
- Educational Risk Policy.





Sports Events



ADMISSIONS

Pakistani Islamic Private School, located in Al-Ain, is a highly popular institution for residents of the UAE, particularly the Al-Ain community. The school offers a limited number of seats, making the competition for admission quite intense.

- The school was established by the Pakistani community in Al-Ain.
- The school follows the Pakistani Curriculum, with courses and classes designed to meet the educational needs of students.
- The school's Board classes, from Grade IX to XII, are affiliated with the Board of Intermediate & Secondary Education, Islamabad.

The School welcome children of wide range of abilities; the admission policy is by nature inclusive, but contained by boundaries set by instructions of Abu-Dhabi Department of Education and Knowledge, Communal Responsibilities and The Potential to support students learning. The School's admission policy is also aligned with the School's stated mission.

Purpose:

- Equal opportunities for all
- Education for all

Admission & Registration eSIS InCharge:

- Admission & Registration incharge receives approved applications with complete documentation.
- Uploads the required documents in the esis and finalize the admission.
- Provides counseling service to the Admission Committee regarding rules & regulations.

Admission Committee:

Pakistani Islamic Private School, Al-Ain has constituted an Admission Committee for the supervision of Admission Policy of the School. The Admission Committee is comprising of senior members of teaching staff and performs the following functions:

- Remains aware of rules implemented by ADEK.
- Reviews the Admission Policy of the School and forwards recommendations to the Principal.
- Checks the required documents and guides to parent regarding completion within time frame.
- Prepares the placement test papers for the admissions.
- Receives the completed applications and finalizes the dates for placement tests.
- Takes the tests, completes the results of tests, make the merit list according to the availability of seats in different classes and complete the documents of the selected students accordingly.
- Refers the completed cases to Principal for approval and after approval hand over to Admission & Registration Clerk.

Documents Required:

The applicant is responsible to provide the required documents. Failure will not be entertained and will lose his/her number in waiting list.

- Photo copy of Birth Certificate, attested from Office of Foreign Affairs of United Arab Emirates;
- Passport copy of student with valid visa;
- Passport copies of parent with valid visa;
- Passport size recent photographs (04);
- School transfer certificate in case of transfer within the United Arab Emirates; (verified by ADEC in case of transfer from Abu-Dhabi or other cities of the United Arab Emirates);
- School Leaving Certificate and result card in case of transferring from Pakistan (original document attested by:
 - District Education Officer;
 - Office of Foreign Affairs Pakistan;
 - Embassy of United Arab Emirates in Islamabad;
 - Embassy of Pakistan, Abu-Dhabi;
 - Office of Foreign Affairs, United Arab Emirates;
- Result Card of previous class;
- Character Certificate from previous school (only for Board Classes)
- Migration Certificate from previous Board (only for Board Classes)
- Result Sheet verified from concerned Board and attested/stamped by the previous school;
- Verification letter for 9th/11th Board results in case of admission in 10th/12th classes;
- U.A.E. Identity Card;
- Vaccination Card;

Admission Criteria:

- Sibling Applications: Siblings are given priority for entry into PIPS. Children with SEND who are siblings are given further priority for entry into PIPS School. All siblings must fulfil the School admissions criteria.
- Emirati Applications: Emirati applications are given priority for entry into PIPS. All Emirati applicants must fulfil the school admissions criteria.
- Admission to Students of determination: Refer to school/ADEK's inclusion policy





Parent Teacher Meeting



Parent Communication

Pakistani Islamic Private School - Al Ain (PIPS) believes that strong and consistent communication between parents and the school is essential for student success. Parents are recognized as key partners in the educational process, and open dialogue is encouraged at all times.

The school communicates with parents through official circulars, emails, school portals/WhatsApp groups, newsletters, report cards, and scheduled parent-teacher meetings. Important announcements, academic updates, and event information are shared in a timely and clear manner.

Parents are encouraged to contact teachers or school administration regarding academic progress, student well-being, or any concerns. All communication should follow respectful and professional channels and be conducted during official school hours.

Regular parent-teacher conferences are organized to discuss student achievement, behavior, and areas for improvement. Parents may also request additional meetings when necessary.

PIPS values constructive feedback and considers parent input as part of continuous school improvement. Through mutual respect and cooperation, the school and families work together to support each child's academic, social, and moral development.





Parent Volunteers

Pakistani Islamic Private School - Al Ain welcomes and encourages parent involvement as an important part of school life. The Parent Volunteer Program provides opportunities for parents to actively contribute to school activities and strengthen the partnership between home and school.

Parents may volunteer in areas such as:

- School events and celebrations
- Educational activities and projects
- Library and reading support
- Field trips and supervision (as approved)
- Cultural, social, and community initiatives



All parent volunteers must follow school policies, respect confidentiality, and work under the guidance of school staff. Volunteers are expected to model positive behavior and uphold the values of PIPS at all times.

Through parent volunteering, PIPS fosters a family-first school culture where collaboration, respect, and shared responsibility create a supportive and nurturing learning environment for all students.





Parents Awareness & Volunteer



Career & University Guidance



Career & University Guidance

The Career and University Guidance Department at PIPS believes that early intervention and informed decision-making are vital for securing our students' futures. We bridge the gap between academic learning and professional aspirations through a robust partnership between the school, students, and parents.

Channels of Guidance

To ensure Cycle 2 and Cycle 3 families remain informed about the evolving landscape of higher education, we utilize:

- University Portals & Newsletters: Monthly updates on global admission trends and scholarship opportunities.
- Career Fair Circulars: Detailed schedules for visiting local and international universities.
- One-on-One Counseling Sessions: Personalized meetings to discuss career assessments, psychometric results, and university shortlisting.
- Webinars & Workshops: Interactive sessions focusing on personal statements, SAT/IELTS preparation, and portfolio building.
- Alumni Connect Platform: A dedicated channel where current students can interact with PIPS graduates attending top-tier universities worldwide.

Parent-School Partnership

We recognize that parents play a pivotal role in a student's career trajectory. In alignment with our values, we encourage:

1. Open Dialogue: Discussing a child's natural aptitudes and interests beyond traditional career paths.
2. Professional Conduct: Parents are encouraged to consult our Career Counselor during official hours to review academic transcripts and college application progress.
3. Collaborative Planning: Jointly developing a "Career Roadmap" for Cycle 3 students to ensure all deadlines for national and international entrance exams are met.

